



CITY OF TEMPE REQUEST FOR COUNCIL ACTION

**Council Meeting Date: 7/30/2013
Agenda Item: 5B18**

ACTION: Award a professional services contract to NCS Engineers for development of a plan to maintain the long-term integrity of the City's water storage tanks on Hayden, Bell, and Papago Buttes.

FISCAL IMPACT: Total contract amount is not to exceed \$67,440. Funds to cover this contract and related costs are appropriated for fiscal year 2013-14 in Water Operating Budget Fund 3035-7504 for field facilities operations and maintenance.

RECOMMENDATION: Award a professional services contract to NCS Engineers.

BACKGROUND INFORMATION: The City has four welded steel tanks associated with its drinking water system. Two tanks are located on Hayden Butte, one tank on Bell Butte, and one tank on Papago Butte. This contract includes the development of interior and exterior coating and corrosion protection system specifications, certified inspections of coating work, and the development of a prioritized plan for mechanical, structural, and site improvements to be recommended in order to improve operations and assure the long-term integrity of the water storage tanks.

Staff has negotiated the fee with NCS Engineers and considers it reasonable for the scope of services. NCS Engineers was selected from our professional services consultant on-call list based on a qualifications based selection process, pursuant to Arizona Revised Statutes § 34-103, which includes evaluation of the firm in each selected discipline based on the following selection criteria and relative weights:

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| 30% | Overall capability and qualifications of the firm; |
| 30% | Relevant municipal project experience of the firm; |
| 25% | Qualifications and experience of the firm's key local staff, and; |
| 15% | Overall evaluation of the firm and its familiarity of local regulations. |

Once the annual professional services on-call lists are established, consultants are utilized throughout the year based on how their expertise relates to our project needs.

ATTACHMENTS: Professional Services Contract and exhibits.

STAFF CONTACT(S): Andy Goh, Deputy Public Works Director, (480) 350-8896

Department Director: Don Bessler, Public Works Director
Legal review by: Judi Baumann, City Attorney
Prepared by: Donna Rygiel, Engineering Contract Supervisor